



www.southhobart.org/
secretary@southhobart.org
ARBN: IA10232 ABN: 21 759 102 981

Governance

South Hobart Sustainable Community Inc. was founded in 2009, and incorporated on 18 March 2010.

The legal structure is a Not-for-Profit Incorporated Association of members, and operates under our group's Constitution, based on the Model Rules. The Association is keen to amend the Constitution to align with the [amended Model Rules](#), as set out in the [Associations Incorporation \(Model Rules\) Regulations 2017](#)

Values

The Association's Values are summarised in the statements below:

- We are a collection of like-minded South Hobart locals.
- We are concerned about the environment, climate change and peak oil.
- We want to empower residents and businesses to lead a more sustainable lifestyle and develop a strong sense of community.
- We want to work together and share what we learn along the way.
- We feel that the most effective change at the moment can happen at the community level, and that the future will bring greater reliance on local resources and local people.
- We remain optimistic and aim for a fun, friendly and fulfilling place to live.

Finances

The Association's and Community Garden Treasurers handle the following: Member fees (i.e. Community Garden), services, grants, gifts, income, expenses, repayments. Two authorized account signatories are required to authorise all payments.

Financial statements are prepared by the Treasurer as a summary, which is provided in the Annual Report.

About us: The South Hobart Sustainable Community group recognise that transitioning to a sustainable way of life is one of the key challenges of the 21st century. We want to work together and share what we learn along the way.



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Roles

PRESIDENT

- Build external relationships that serve the Association's purposes
- Represent the Association for strategic, operational and legal purposes
- Chair meetings required by constitution (e.g. AGM and Board meetings)
- Promote the Association to its constituency and those who could benefit (from) it
- Sign contracts and countersign transactions of the Association's bank account
- Initiate working groups and their terms-of-reference (TOR) and nominate their chairs

TREASURER

- Advise on the Association's funding requirements and coordinate effective funding effort
- Ensure accurate, protected, up-to-date records of Association's P/E & A/L positions
- Present Associations' financial position at meetings (if required)
- Answer questions about compliant accounting and meanings of Association's position
- Ensure funds flows (receipts and payments) are justified, authorised and timely
- Operate the Association's bank account.

SECRETARY

- Send out emails to members, or post social media updates
- Provide notice and Agendas of Board and Committee meetings
- Maintain minutes of meetings for Board and Committee members
- Maintain membership and decision summaries of all meetings for the Association's membership
- Help ensure adequate and timely replies to all Association correspondence
- Maintain a current and available record of all Association's membership activities
- Record and check proxies

PUBLIC OFFICER

The public officer is to maintain a register of members containing –

- (a) the name of each member of the Association and the date on which he or she became a member; and
- (b) the member's postal or residential address or address of business or employment; and
- (c) an email address, if any, that the member has nominated as the email address to which notices from the Association may be sent; and
- (d) the name of each person who has ceased to be a member of the Association and the date on which the person ceased to be a member of the Association.

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